



MEMBERS PRESENT: Dave Park, Jeff Erdly, Joe Kantz, Justin Ross, Jeff Reber, Jennifer Wakeman, Trevor Finn, Jeb Stotter, Sam Schiccatano, Dean Brewer, Leslie Temple, Mike Thomas

MEMBERS ABSENT: Megan Brosious, Matthew Rousu, John Uehling, Bashar Hanna

GUESTS PRESENT:

Tim Hippensteel (Program Director, Blueprint Development Corporation), Amanda Craig Bradley (Business Outreach Manager), Aidan McDonald (Entrepreneurship Program Manager), Colleen Patterson (Office Manager), Karen Hackman Esq. (Solicitor)

The meeting was called to order by Jeb Stotter at 8:36am.

Mr. Stotter welcomed board members and opened the floor for public comments. *“The DRIVE board welcomes input from the public on agenda items at this time. Comments unrelated to the agenda will be heard at the end of the meeting and are subject to a five minute time limit.”*

Hearing none Jeb Stotter moved to accept last meeting minutes.

MINUTES:

- August 6, 2025 Board Meeting: Motion by Mike Thomas to accept the minutes, Jeff Erdly seconded the motion; passed unanimously.

TREASURER’S REPORT: Jennifer Wakeman presented the Treasurer’s Report. She highlighted the Appropriations account of \$57,000, noting that DRIVE had applied for a budget modification to use the funds for operations; however, the application was denied, and the funds will instead be used for building projects. She also noted the Line of Credit draw and the contributions line for the RIC. The hospital repair expense of \$17,403 was for storm damage repairs. Leslie requested a list of RIC members for the next meeting, and Jennifer confirmed that would be no problem.

Motion to approve the Treasurer’s Report made by Jeff Reber, seconded by Leslie Temple, carried unanimously.

EXECUTIVE DIRECTOR’S REPORT: Jennifer Wakeman presented the Executive Director’s Report, highlighting staff activities from the past month. She noted ongoing grant work, progress on the Montour County Comprehensive Plan, and potential site tours of the Milton property. She also reported that DRIVE was denied the Degenstein grant because the end use will not be charitable. Jennifer mentioned ongoing meetings with local non-profits regarding the Professional Building

and reminded everyone of the upcoming RIC meeting.

BR&E ACTIVITY REPORT: Amanda Craig Bradley presented her report, highlighting the visits she and Aidan made to approximately 150 businesses in the region during 2024–2025. She provided information on how they have been most helpful to these businesses and explained the process for conducting the visits. Trevor suggested that it might be helpful to implement a survey following these visits and meetings to better assess their impact. Amanda agreed that she and Aidan can look into doing this. Jeff Reber asked how she determines which businesses to visit and meet with. Amanda explained that they use the Dun & Bradstreet list for each county and focus on the top employers when businesses do not reach out directly. Discussion followed regarding BR&E processes. Amanda also provided an update on her ARISE Grant work and outlined the next steps for the upcoming phase.

OLD BUSINESS: None

NEW BUSINESS: None

The Board went into Executive Session for legal and property matters at 9:34am.

The Board returned to Normal Session at 9:51am, Jeb Sotter stated no action is recommended at this time.

Jeb Stotter adjourned the meeting at 9:51am.

NEXT MEETING: The DRIVE Board meets again on October 15, 2025, at 8:30am at 418 Railroad Street, Danville PA 17821.

Respectfully Submitted,

Dave Park, Secretary