

June 4, 20205

MEMBERS PRESENT: Dave Park, Joe Kantz, Justin Ross, Megan Brosious, Jeff Reber, Jennifer Wakeman, Matthew Rousu, Trevor Finn, Jeb Stotter, Sam Schiccatano, Dean Brewer, Leslie Temple, Mike Thomas

MEMBERS ABSENT: Jeff Erdly, John Uehling, Bashar Hanna

GUESTS PRESENT:

Tim Hippensteel (Program Director, Blueprint Development Corporation), Amanda Craig Bradley (Business Outreach Manager), Aidan McDonald (Entrepreneurship Program Manager), Colleen Patterson (Office Manager), Karen Hackman Esq. (Solicitor), Harry Lewis (Community Member)

The meeting was called to order by Jeb Stotter at 8:32am.

Mr. Stotter welcomed board members and opened the floor for public comments. *“The DRIVE board welcomes input from the public on agenda items at this time. Comments unrelated to the agenda will be heard at the end of the meeting and are subject to a five minute time limit.”*

Hearing none Jeb Stotter moved to accept last meeting minutes.

MINUTES:

- May 7, 2025 Board Meeting: *Motion by Mike Thomas to accept the minutes, Dave Park seconded the motion; passed unanimously.*

TREASURER’S REPORT: Megan Brosious presented the Treasurer’s Report. She highlighted the P&L report revenue line which is from services rendered and land rent. Jeff Reber asks what is a donation? Jennifer stated at this time that is the RIC membership payments. Jennifer also highlighted how the hospital property utilities are going down, since the electric shutdown.

Motion to approve the Treasurer’s Report made by Leslie Temple, seconded by Matthew Rousu, carried unanimously.

EXECUTIVE DIRECTOR’S REPORT: Jennifer Wakeman presented the Executive Director’s Report, highlighting staff activities from the past month. She noted regional business visits, meetings with the Department of Community and Economic Development (DCED), ongoing grant work, the Geisinger groundbreaking, the RIC meeting, and various FOCUS events.

She also shared that the State Workforce Development Board met and toured the Gilson facility.

COMMITTEE REPORTS:

PROPERTY COMMITTEE: Tim Hippensteel presented the Property Committee Report. He reported storm damage at the Sunbury Hospital property, specifically to the helipad. Zartman Construction assessed the damage and provided a quote for the necessary repairs, not to exceed \$21,760.00. The repairs will require the use of a crane. Jeb Stotter stated that insurance will not cover the damage, as the organization opted not to carry that specific type of coverage. Jennifer confirmed this statement. The Executive Committee and Blueprint Corporation recommended approving the quote as an out-of-pocket expense.

Motion to ratify contract with Zartman Construction made by Trevor Finn, seconded by Mike Thomas; carried unanimously.

OLD BUSINESS: None

NEW BUSINESS:

PA SITES Application Resolution: Jennifer Wakeman presented the PA Sites Grant Application, which could potentially bring public sewer service to the Point Township property. DRIVE has been working with Livic Civil to determine the feasibility of the project. However, in order to submit the application, a board-approved resolution is required. Jennifer requested that the board execute the resolution to proceed with the application. Justin noted that Livic Civil is also exploring whether public water service can be extended to the site through this grant or other avenues. The grant does not require match, and there is no cost to apply. Jennifer will also send a letter to Point Township to inform them that DRIVE is applying for the grant. She then read the resolution aloud to the board.

Motion to execute resolution of PA Sites Application made by Mike Thomas, seconded by Joe Kantz; carried unanimously.

Jeb Stotter addressed the guest Harry Lewis stating he can have 5 minutes at the end of the meeting if he has something to discuss.

The Board went into Executive Session for legal and property matters at 9:08 am.

The Board returned to Normal Session at 9:19am, Jeb Sotter stated no action is recommended at this time.

Jeb Stotter gave the floor to Harry Lewis.

Harry Lewis informed the board of Altera a company looking to build a chemical recycling facility in Union County. He also stated potential energy shortages in the US. He is requesting the DRIVE board begin planning for the potential power problems.

Jeb Stotter adjourned the meeting at 9:26am.

NEXT MEETING: The DRIVE Board meets again on August 6, 2025 at 8:30am at 418 Railroad Street, Danville PA 17821.

Respectfully Submitted,

Dave Park, Secretary