



## DRIVE Board Meeting Minutes

April 2, 2025

**MEMBERS PRESENT:** Jeff Erdly, Joe Kantz, Megan Brosious, Jeff Reber, Jennifer Wakeman, Matthew Rousu, Trevor Finn, Jeb Stotter, John Uehling, Sam Schiccatano, Dean Brewer Leslie Temple, Mike Thomas

**MEMBERS ABSENT:** Dave Park, Justin Ross, Bashar Hanna

### **GUESTS PRESENT:**

Tim Hippensteel (Program Director, Blueprint Development Corporation), Aidan McDonald (Entrepreneurship Program Manager), Colleen Patterson (Office Manager)

The meeting was called to order by Jeb Stotter at 8:33am.

Mr. Stotter welcomed board members and opened the floor for public comments. *"The DRIVE board welcomes input from the public on agenda items. Any comments or questions unrelated to the agenda can be directed to DRIVE's executive director via email at info@driveindustry.com."*

Hearing none Jeb Stotter moved to accept last meeting minutes.

### **MINUTES:**

- March 5, 2025 Board Meeting: Motion by Leslie Temple to accept the minutes, Trevor Finn seconded the motion; passed unanimously.

**TREASURER'S REPORT:** Megan Brosious presented the Treasurer's Report. She highlighted the Donations line item, noting that it reflects incoming RIC memberships. The Reimbursements line item includes payments received from SkyPacket, and the Grant Funds Paid line item reflects disbursements from the ARISE grant. Jennifer Wakeman clarified that the broadband expense appeared unusually high due to outstanding bills that were not received until after the transition. She assured the group that this issue has been resolved and will not recur, as those expenses have now been paid in full.

Motion to approve the Treasurer's Report made by Mike Thomas, seconded by Matthew Rousu, carried unanimously.

**EXECUTIVE DIRECTOR'S REPORT:** Jennifer Wakeman presented the Executive Director's Report, highlighting staff activities from the past month. She highlighted the HVAC work on the DRIVE Professional Building, ARISE Grant work as well as BR&E activity.

**OLD BUSINESS:** None

**NEW BUSINESS:** None

Jeb Stotter adjourned the meeting at 9:20am.

**NEXT MEETING:** The DRIVE Board meets again on May 7, 2025 at 8:30am at 418 Railroad Street, Danville PA 17821.

Respectfully Submitted,

Dave Park, Secretary