



DRIVE Board Meeting Minutes
August 5, 2026

MEMBERS PRESENT: Jeb Stotter, Leslie Temple, Mike Thomas, Dave Park, Dean Brewer, Matt Bower, Matt Rousu, John Uehling, Jennifer Wakeman, Karen Hackman (Solicitor)

MEMBERS ABSENT: Tessa Applegate, Joe Kantz, Trevor Finn, Jeff Reber, Alex Zimmerman, Sam Schiccatano, Tony Reed

GUESTS PRESENT:

Tim Hippensteel (Program Director, Blueprint Development Corporation), Aidan McDonald (Entrepreneurship Program Manager)

The meeting was called to order by Jeb Stotter at 8:32 am.

Mr. Stotter welcomed board members and opened the floor for public comments. *"The DRIVE board welcomes input from the public on agenda items at this time. Comments unrelated to the agenda will be heard at the end of the meeting and are subject to a five minute time limit."*

Mr. Stotter presented the Meeting Minutes from the previous Board meeting and called for a motion to approve them.

MINUTES:

- June 3, 2026 Board Meeting: Motion by Mike Thomas to accept the minutes, Leslie Temple seconded the motion; passed unanimously.

TREASURER'S REPORT: Mike Thomas presented the Treasurer's Report. He noted the Payroll Account was getting low in June, but that we had received the second half of Lauren Bryson's 2026 salary from Focus Central Pennsylvania in July. On the income, he also noted that we had received fees for service for administering RACPs. On the expenses, there was a \$6,000 IT & Software expense to upgrade our firewall, as well as payouts under Grant Funds Paid for the ARC Arise grant.

Motion to approve the Treasurer's Report made by Dave Park, seconded by Matt Rousu, carried unanimously.

EXECUTIVE DIRECTOR'S REPORT:

Jennifer Wakeman presented the Executive Director's Report. She highlighted ongoing grant work, noting the ARC Power Grant and USDA RBDG submissions as well as RACP Awards that were made in our region, including ones that DRIVE assisted with.

She reported that Lee & Associates are continuing to seek leads on Point Township, with one offer being made that was since rescinded. Regarding the Sunbury Hospital, she informed that Board that Tim Hippensteel had a tour of the Professional Building scheduled in the upcoming week.

She informed the Board that she was having discussions with the Danville Business Alliance about ways to work together more closely as they are undergoing strategic planning.

Since June, Jennifer has attended the PEDDA Board and Advocacy Committee meetings, as well as the NREDA Board Meeting.

Jennfier also noted several engagements with DCED including had a call with Mike O'Rourke, who oversees Business Retention and Expansion, and the MERCK head of real estate regarding their plans for their Riverside property. She also met with DCED and the President of Hometown Foods to talk about plans for their Milton Facility and had another meeting with DCED and Pikrite.

OLD BUSINESS:

Shared Position: Jennifer presented the job description for the proposed shared position for DRIVE and Focus Central Pennsylvania; the Director of Fund Development & Strategic Partnership. The Focus Executive Committee had approved the position and would be taking it to the Focus Board for approval. Mr. Stotter asked for a motion to approve the continued development of the shared job description and the advertisement of the position in partnership with Focus Central Pennsylvania.

Motion to approve the continued development of the shared job description and advertisement made by Mike Thomas, seconded by Matt Bower; carried unanimously.

NEW BUSINESS:

Ratification of Amendment to Sales Agreement: Jennifer Wakeman informed the Board that the Sales Agreement with Direkt Recovery on the Milton land had expired on July 17 but was extended by 90-days as they work through zoning issues related to their project, and asked for a motion to ratify that extension.

Motion to approve the ratification of the Amendment for a 90-Day Extension on the Sales Agreement with Direkt Recovery made by Dave Park, seconded by Leslie Temple; carried unanimously.

Executive Session: The Board entered an Executive Session to discuss legal matters with no action being taken.

PUBLIC COMMENT ON NON-AGENDA ITEMS: None

Jeb Stotter adjourned the meeting at 9:44 am.

NEXT MEETING: The DRIVE Board meets again on September 2, 2026, at 8:30am at 418 Railroad Street, Danville PA 17821.

Respectfully Submitted,

Dave Park, Secretary