

MEMBERS PRESENT: Dave Park, Tessa Applegate, Joe Kantz, Jeb Stotter, Alex Zimmerman, Trevor Finn, Jeff Reber, Sam Schiccatano, Dean Brewer, Mike Thomas, Leslie Temple, Jennifer Wakeman

MEMBERS ABSENT: John Uehling, Tony Reed, Matthew Rossu, Matt Bower

GUESTS PRESENT:

Tim Hippensteel (Program Director, Blueprint Development Corporation), Aidan McDonald (Entrepreneurship Program Manager)

The meeting was called to order by Jeb Stotter at 8:35 am.

Mr. Stotter welcomed board members and opened the floor for public comments. *"The DRIVE board welcomes input from the public on agenda items at this time. Comments unrelated to the agenda will be heard at the end of the meeting and are subject to a five minute time limit."*

Mr. Stotter presented the Meeting Minutes from the previous Board meeting and called for a motion to approve them.

MINUTES:

- May 6, 2026 Board Meeting: Motion by Jeff Reber to accept the minutes, Joe Kantz seconded the motion; passed unanimously.

TREASURER'S REPORT: Mike Thomas presented the Treasurer's Report. He highlighted that the excess appropriations funds were being used for ongoing building projects, that we had received our annual donation from the Community Giving Foundation of the \$100,000 fund that was set up by GDAIDC, and that our investment accounts have been trending back upward since the March financials.

Motion to approve the Treasurer's Report made by Dave Park, seconded by Leslie Temple, carried unanimously.

EXECUTIVE DIRECTOR'S REPORT: Jennifer Wakeman presented the Executive Director's Report, highlighting staff activities from the past month. The staff worked on several Grant Applications in May including an ARC Power Grant for a Workforce Development Program, a USDA RBDG Grant and a Degenstein Foundation Grant for the Sunbury Hospital.

Jennnifer informed the Board that DRIVE had executed the Listing Agreement with Lee &

Associates for the Point Township property that was discussed in May.

The sale of the Milton property continues to move ahead as DRIVE and Blueprint Development Corporation work with the buyer through Borough Ordinance allowances regarding their intended use.

COMMITTEE REPORTS:

Revolving Loan Fund: Tim Hippensteel informed the Board that the Revolving Loan Fund to assist small and start-up businesses is almost ready to launch. He will be working to get advertisements out and open the fund up to applications this summer.

OLD BUSINESS:

Sunbury Hospital: ASL continues to work with Wohlsen Construction and Core Design Group to get the numbers closer to where they need to be. They anticipate being able to provide DRIVE a draft Sales Agreement ahead of the August meeting.

NEW BUSINESS:

Ratification of Degenstein Grant Application: Jennifer completed a Grant Application through the Degenstein Foundation for a three-year tiered grant totaling \$1.3 million dollars to assist ASL in the redevelopment of the Sunbury Hospital.

Motion to Ratify the \$1.3 million Degenstein Grant Application and allow Executive Director to execute any required documentation made by Leslie Temple, seconded by Mike Thomas; carried unanimously.

ARC Power Grant Application: A Letter of Intent was submitted for the ARC Power Grant for the Workforce Program due in July in the amount of \$1.1 million dollars and needed ratification by the DRIVE Board of Directors.

Motion to ratify the submission of the Letter of Intent to ARC for the Power Grant in the amount of \$1.1 million and for the Board Chair to sign any required resolutions for the full application due at the beginning of July was made by Alex Zimmerman, seconded by Leslie temple; carried unanimously.

USDA RBDG Application Resolution: Mr. Stotter asked for a motion to approve the Resolution to File Application for the \$75,000.00 USDA RBDG Grant to support the creation of specialized content for a digital resource hub.

Motion to approve the USDA RBDG Resolution for the \$75,000.00 grant application made by Dave

Park, seconded by Alex Zimmerman; carried unanimously.

Shared Staff Position: Jennifer Wakeman informed the Board that Lauren Bryson of Focus Central Pennsylvania has proposed a shared staff member for both DRIVE and Focus. Costs of this employee would be equally shared, but still on the payroll as a DRIVE employee. Jennifer and Lauren are still working on the details of what the position would be and what the duties of the position would entail, though it would likely combine marketing and other economic development work. The Focus Board has already discussed and approved the development of this position.

Motion to authorize the Executive Director to proceed in the development a shared position for DRIVE and Focus Central Pennsylvania made by Mike Thomas, seconded by Dave park; carried unanimously.

PUBLIC COMMENT ON NON-AGENDA ITEMS: None

Jeb Stotter adjourned the meeting at 9:20am.

NEXT MEETING: The DRIVE Board meets again on August 5, 2026, at 8:30am at 418 Railroad Street, Danville PA 17821.

Respectfully Submitted,

Dave Park, Secretary