



DRIVE Board Meeting Minutes

March 4, 2026

MEMBERS PRESENT: Dave Park, Tessa Applegate, Joe Kantz, Jeb Stotter, Alex Zimmerman, Jeff Reber, Jennifer Wakeman, Trevor Finn, John Uehling, Sam Schiccatano

MEMBERS ABSENT: Matthew Rousu, Dean Brewer, Leslie Temple, Tony Reed

GUESTS PRESENT:

Tim Hippensteel (Program Director, Blueprint Development Corporation), Amanda Craig Bradley (Business Outreach Manager), Aidan McDonald (Entrepreneurship Program Manager), Colleen Patterson (Office Manager)

The meeting was called to order by Jeb Stotter at 8:34am.

Mr. Stotter welcomed board members and opened the floor for public comments. *“The DRIVE board welcomes input from the public on agenda items at this time. Comments unrelated to the agenda will be heard at the end of the meeting and are subject to a five minute time limit.”*

Hearing none Jeb Stotter moved to introduce new board member Tessa Applegate of Clarks Feed Mill.

Mr. Stotter moved to accept last meeting minutes.

MINUTES:

- February 4, 2026 Board Meeting: Motion by Trevor Finn to accept the minutes, Jeff Reber seconded the motion; passed unanimously.

TREASURER’S REPORT: Jennifer Wakeman presented the Treasurer’s Report. She highlighted Balance sheet specifically the Appropriations project. On the P&L she highlighted RIC and KIZ income. She reminded everyone that for the rest of the year the Fulton Loan payment will be interest only. Finally she highlighted on the P&L by class that Point Township is back on the report.

Motion to approve the Treasurer’s Report made by Dave Park, seconded by Joe Kantz, carried unanimously.

PRESENTATION OF 2024 FINANCIAL REVIEW: Jennifer Wakeman presented the 2024 Draft Financial Review.

Motion to approve 2024 Financial Review made by Jeff Reber, seconded by John Uehling; carried unanimously.

COMMITTEE REPORTS:

NOMINATING COMMITTEE: John Uehling presented Matt Bower of Don E. Bower Construction in Berwick for the Columbia County seat.

Motion to approve Matt Bower for the Columbia County Board Seat made by John Uehling, seconded by Dave Park; carried unanimously.

BLUEPRINT IDC-TERMS SHEET FOR MILTON: Tim Hippensteel presented the Terms Sheet with Direkt Recovery for the 10 acre site in Milton. Property sale of \$275,000. The current remediation work we are doing on the site will be completed by end of this year. Sale should be final July 2026.

Motion to accept the Terms Sheet for Milton land with Direkt Recovery and authorize agreement made by Joe Kantz, seconded by Dave Park; carried unanimously.

EXECUTIVE DIRECTOR'S REPORT: Jennifer Wakeman presented the Executive Director's Report, highlighting staff activities from the past month. She noted NREDA conference, ongoing grant work, specifically the PA Sites Grant and the Governor's visit. She reported that all current properties owned by DRIVE now have interested buyers. She also highlighted continued RACP grant work and announced that Amanda Craig Bradley has accepted the President and CEO position at the Greater Susquehanna Valley Chamber. She reminded everyone of the Focus IDF event March 11th.

ARC ARISE GRANT REPORT: Amanda Craig Bradley presented the ARC ARISE Grant report, highlighting data for Columbia, Northumberland, and Snyder counties. The report has been submitted to ARC, and she has since applied for the implementation phase of the project. DRIVE is currently awaiting notification on whether it has been selected for the implementation work.

OLD BUSINESS: None

NEW BUSINESS: None

PUBLIC COMMENT ON NON-AGENDA ITEMS: None

Jeb Stotter adjourned the meeting at 9:38am.

NEXT MEETING: The DRIVE Board meets again on April 1, 2026, at 8:30am at 418 Railroad Street, Danville PA 17821.

Respectfully Submitted,

Dave Park, Secretary